INTERIOR DESIGNER SITE SURVEY CHECKLIST

# GENERAL INFORMATION

CLIENT’S NAME:

PROJECT ADDRESS:

CONTACT INFORMATION: DATE OF SURVEY:

ROOM NAME/TYPE:



# ROOM DIMENSIONS

* LENGTH OF EACH WALL:
* CEILING HEIGHT MEASURE:

# ARCHITECTURAL FEATURES

* POSITION (distance in relation to the flooring and other walls) OF ANY IRREGULARITIES IN ROOM SHAPE (NICHES, ALCOVES) :
* DIMENSIONS OF ANY IRREGULARITIES IN ROOM SHAPE (NICHES, ALCOVES, ETC.):
* HEIGHT OF SKIRTING:
* HEIGHT OF CORNICE (IF APPLICABLE):

ADDITIONAL NOTES ON ARCHITECTURAL FEATURES:

* CEILING TYPE (FLAT, VAULTED, COFFERED):
* WALL TYPES (DRYWALL, PLASTER, EXPOSED BRICK):
* WALL FINISHES (PAINT, WALLPAPER, PANELING):
* FLOORING TYPE (HARDWOOD, CARPET, TILE, ETC.):
* FLOORING CONDITION:

# DOORS AND WINDOWS

* NUMBER OF DOORS:
* DOOR LOCATIONS (distance in relation to the flooring and other walls):
* DOOR DIMENSIONS (height and width) :
* DOOR SWING (LEFT/RIGHT, IN/OUT):
* NUMBER OF WINDOWS:
* WINDOW LOCATIONS (distance in relation to the flooring and other walls):
* WINDOW DIMENSIONS (height and width) :
* WINDOW TREATMENT (BLINDS, CURTAINS, SHADES):
* WINDOW TYPE (DOUBLE-HUNG, CASEMENT, FIXED, ETC.):

# ELECTRICAL AND LIGHTING

* NUMBER OF ELECTRICAL OUTLETS:
* DIMENSIONS OF ELECTRICAL OUTLETS:
* LOCATION OF ELECTRICAL OUTLETS (distance in relation to the flooring and other walls):
* NUMBER OF LIGHT SWITCHES:
* DIMENSIONS OF ELECTRICAL SWITCHES:
* LOCATION OF ELECTRICAL SWITCHES (distance in relation to the flooring and other walls):
* TYPE OF LIGHTING (OVERHEAD, RECESSED, SCONCES, ETC.):
* EXISTING LIGHT FIXTURES (CHANDELIERS, PENDANTS, ETC.):
* LOCATION OF LIGHT FEATURES:
* NATURAL LIGHT SOURCES AND INTENSITY:

# HEATING AND VENTILATION

* TYPE OF HEATING/COOLING SYSTEM:
* THERMOSTAT LOCATION:
* LOCATION (distance in relation to the flooring and other walls) OF VENTS AND REGISTERS:
* DIMENSIONS OF VENTS AND REGISTERS: :
* LOCATION (distance in relation to the flooring and other walls) OF RADIATORS:
* DIMENSIONS OF RADIATORS:

# PLUMBING (IF APPLICABLE)

* LOCATION OF PLUMBING FIXTURES (E.G. SINKS, FAUCET):
* CONDITION AND STYLE OF PLUMBING FIXTURES:

# STORAGE

* LOCATION AND DIMENSIONS (INTERNAL AND EXTERNAL) BUILT-IN STORAGE (CLOSETS, CABINETS, SHELVES):

# SAFETY AND ACCESSIBILITY

* CHECK FOR POTENTIAL SAFETY HAZARDS (LOOSE FLOORING, EXPOSED WIRES):
* ACCESSIBILITY CONSIDERATIONS (WHEELCHAIR ACCESS, HANDRAILS, STEPS, ETC.):

# FINAL NOTES AND OBSERVATIONS

* OVERALL CONDITION OF THE ROOM:
* ANY STRUCTURAL ISSUES (CRACKS, LEAKS):
* CLIENT COMMENTS AND ADDITIONAL REQUESTS:
* ADDITIONAL SKETCHES OR PHOTOGRAPHS TAKEN FOR REFERENCE: